

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

Report to Regents, September 30 - October 1, 1938

Galveston, Texas

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

Enrollment - Regular Session
1937-1938

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Freshmen	277	266	493
Sophomores	120	191	311
Juniors	79	200	279
Seniors	72	138	210
Specials	11	10	21
Graduates	24	45	69
Total -----	533	850	1383

Enrollment - Summer Session
1938

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Freshmen	51	120	171
Sophomores	94	307	401
Juniors	125	453	578
Seniors	129	354	483
Post Graduates	17	28	45
Graduates	107	130	237
Total -----	523	1392	1915

Grand Total For Year ----- 3298

August 24 - 205 Seniors qualified for Bachelor's Degree and 18 Graduate Students for Master's Degree. The total represents the largest Regular Session Enrollment in the history of the College. Juniors, Seniors and Graduates make up slightly more than 40% of the total enrollment.

Regular Session, 1937-1938

Honor Roll Students -----	199
Counties Represented -----	116
Transfers -----	113
Number of N.Y.A. Students -----	153
Number Registered with Teacher Placement Bureau -----	490

Summer Session, 1938

Counties Represented -----	127
Transfers -----	148
Number Registered with Teacher Placement Bureau -----	509

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

Current Income - Estimate
1938-9

I.
State Appropriations

1.	Salaries -----	\$186,775.00
2.	Maintenance and Equipment -----	24,000.00
3.	Repairs, Improvements & Buildings -----	24,538.00
4.	Summer Session -----	33,700.00
Total - State -----		\$269,013.00

II.
Local Receipts
(9 months)

		<u>1938-39</u>
1.	Balance, 1937-8 -----	\$ 1,763.20
2.	Incidental Fees -----	55,000.00
3.	Optional Fees -----	14,000.00
4.	Other Student Activity Receipts -----	5,550.00
5.	Text Books ----- (12) -----	7,000.00
6.	Health Service ----- (12) -----	7,000.00
7.	Dormitories and Cottages ----- (12) -----	10,000.00
8.	Farm ----- (12) -----	2,100.00
Total - Local -----		\$102,413.20
Grand Total -----		\$371,426.20

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

LOCAL
1938-39

1. Salaries -----	\$18,000.00
2. Regents Expenses -----	1,500.00
3. Freight, Express & Drayage -----	200.00
4. Insurance and Bond Premiums -----	500.00
5. Departmental Maintenance -----	400.00
6. Commencement Exercises -----	100.00
7. Magazines, Periodicals, & Bindings -----	300.00
8. Postage & Office Supplies -----	2,000.00
9. Printing -----	1,500.00
10. Telephone and Telegraph -----	500.00
11. Traveling Expenses -----	1,500.00
12. Upkeep & Improvement of Grounds -----	500.00
13. Labor -----	2,000.00
14. Contingent - Miscellaneous -----	2,000.00
15. Outstanding Obligations -----	21,000.00
16. Reserve Fund -----	3,000.00
	<hr/>
Total -----	\$55,000.00

Local funds must be spent under an approved budget. Advance approval must be secured before making expenditures beyond a budget.

MAINTENANCE AND EQUIPMENT, including heat, light, power,
plumbing, wiring, stationery, printing, Regents' Expenses,
etc..

1938-9

1. Departmental Maintenance

Agriculture
Art
Biology
Chemistry

Commerce

Education

Kindergarten
Laboratory School

English and Speech
Home Economics

Industrial Education

Language
Library

Music

Physical Education

Physics
Social Science
Mimeograph - Labor & Material
Approved Budgets

Total\$11,000.00

2. Miscellaneous

Auditing\$ 500.00
Postage and Office Supplies 1,500.00
Furniture and Equipment 1,000.00
Stationery and Printing 500.00
Telephone and Telegraph 600.00
Janitors Supplies 400.00
Contingent 500.00

Total \$ 5,000.00

3. Heat, Light, Power, Water, and Fuel \$ 8,000.00

Total \$24,000.00

All expenditures should be made on approved budgets. No local funds are available from September to December inclusive. Careful account must be kept by each person and department and settlement made at the end of First Semester.

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

Buildings and Grounds
Budget, 1938-39

1. September Accounts -----	Labor -----	\$ 482.00	
	Labor -----	\$ 579.14	
	Improvements --	\$3,873.15	
			<hr/>
			\$ 4,934.29
2. Music Hall -----			2,000.00
3. Hines Hall -----			2,300.00
4. Miscellaneous Labor -----			10,000.00
5. Asphaltting Driveways and Concrete Walks -----			2,000.00
6. Landscaping -----			500.00
7. Contingent -----			2,803.71
			<hr/>
	Total -----		\$24,538.00

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas
1938-39

Student Activity Fees
(Includes Optional Fees)

Debate -----	\$	660	
Entertainment -----		660	
Star -----		2,450	
Boys Athletics -----		8,100	
Girls Athletics -----		550	
Band -----		1,100	
Dramatics -----		880	
Pedagog -----		4,400	
Glee Club -----		330	
Contingent -----		420	
		\$19,550	\$19,550
<u>Text Books</u>			
Librarian -----		1,600	
Assistant - Book Repairs -----		900	
Student Help -----		300	
Books -----		2,200	
Reserve -----		2,000	
		7,000	7,000
<u>Hospital</u>			
Salary of the Physician -----		3,600	
Salary for the Nurse -----		360	
Permanent Equipment -----		740	
Medicines, Bandages, etc. -----		500	
Hospital Service -----	Maximum	1,500	
Reserve -----		300	
		7,000	7,000
<u>Dormitories and Cottages</u>			
Labor -----		1,800	
Repairs and Improvements -----		2,200	
Reserve -----		6,000	
		10,000	10,000
<u>College Farm</u>			
Labor -----		950	
Feed -----		450	
Equipment -----		200	
Repairs and Improvement -----		300	
Reserve -----		200	
		2,100	2,100
Grand Total -----		\$45,650	\$45,650

It will be noted that all expenditures are being made under budgets carefully prepared and all persons and departments will be requested to limit orders to the total amount in the budgets.

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
 San Marcos, Texas
 1938-9
 Salary Budget

Salaries (9 months unless otherwise specified)
 Key to Rank and Scholarship Ratings

<u>Rank</u>	<u>No.</u>
Professor ----- A -----	23
Associate Professor ----- B -----	21
Assistant Professor ----- C -----	14
Instructor ----- D -----	2
Part Time Assistant ----- E -----	3
Total -----	63

<u>Scholarship</u>	<u>Rating</u>	<u>No.</u>
Bachelor's Degree -----	4	4
Master's Degree -----	5	19
Master's Degree & one year -----	6	12
Master's Degree & one & one half years -----	6 +	3
Master's Degree & two years -----	7	8
Doctor's Degree -----	7 +	15
Total -----		61

<u>Commerce and Geography</u>			<u>Rank</u>	<u>Rating</u>	<u>Age</u>	<u>Years of Service</u>	<u>Salary 1938-9</u>
1.	Chamberlin, C. E.	Commerce	A	6	59	20	\$2850
2.	Nichols, T.W. (P.T.)	Commerce	C	5	41	11	1600
3.	Sterry, Elizabeth (I)	Geography	B	5	36	10	1194
 <u>Economics and Government</u>							
4.	Burkholder, A. C.	Economics	A	6	64	22	2850
5.	Tanner, E. O.	Government	A	7 +	49	18	3300
6.	Vordenbaum, J. H.	Eco. & Govt.	C	6 +	48	7	2250
 <u>Laboratory School and Education</u>							
7.	Wiley, E. O.	Director	A	7 +	51	16	3300
8.	Votaw, D. F.	Education	A	7 +	47	13	3000
9.	Woodson, W. I.	Education	A	5	69	26	2700
10.	Rogers, J. L.	Education	B	7 +	36	2	2700
11.	Henderson, Ruby	Education	C	5	55	21	1800
12.	Grusendorf, A. A.	Ed. & Reg.	B	7 +	43	1	2700
13.	Wilder, Hope	Education	B	5	52	16	2000

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
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<u>English</u>			<u>Rank</u>	<u>Rating</u>	<u>Age</u>	<u>Years of Service</u>	<u>Salary 1938-9</u>
14.	Thomas, Gates	Director	A	5	61	27	\$3000
15.	Wright, L. N.	English	A	7	39	12	2700
16.	Snellings, D. A.	English	B	7 +	44	11	2700
17.	Derrick, L. E.	English	B	7	36	12	2600
18.	Taylor, Sue	English	C	6	36	12	2150
19.	Netterville, Dora	English	C	5	49	14	2000
20.	Houston, Ralph	English	C	6	28	1	1800
21.	Seabury, Hugh F.	Speech	A	7 +	32	1	2700
22.	Williams, Dallas	Speech	C	5	26	1	1900

Industrial and Fine Arts

23.	Miles, H. U.	Ind. Arts	B	5	46	1	2500
24.	Butler, Mary S.	Music	B	4	56	34	2250
25.	Tampke, R. A.	Music	B	6	38	16	2250
26.	Lozenby, Georgia	Drawing	B	5	46	16	2250
27.	Deckert, Verna	Drawing	C	6	42	9	2000
28.	Parke, Laura	Music	E	—	50	8	L. 400-600
29.	Harlan, H. Grady	Music	B	7	45	7	L. 1600
30.	Branning, Howell	Music	E	—	26	2	L. 900

Foreign Language

31.	Nolle, A. H.	Dean of College	A	7 +	48	18	3500
32.	Read, J. L.	For. Lang.	A	7	39	11	2850
33.	Buckner, J. R. (P.T.)	For. Lang.	B	6 +	42	11	2180
34.	Lueders, Alma (P.T.)	For. Lang.	C	5	45	11	1600

History

35.	Arnold, M. L.	History	A	7 +	66	26	3300
36.	Murphy, Retta	History	B	7 +	52	18	2500
37.	Greene, H. M.	History	A	7	50	13	2700
38.	Elliott, Claude	History	B	7 +	41	8	2700
39.	Hpperson, Mrs. Brent W. (P.T.)	Hist. & Eng.	D	5		2	L. 1350

Home Economics

40.	Lay, Cora	Home Eco.	A	6	48	16	3000
41.	Evans, Mabel L.	Home Eco.	B	5	36	14	2400
42.	MacGregor, Brenta	Home Eco.	C	5	50	9	1800

Mathematics

43.	Vernon, W. C.	Mathematics	A	5	60	28	2900
44.	Sewell, S. M.	Mathematics	A	7	70	22	2800
45.	Speck, H. E.	Math. & Dean	A	7	52	14	3000

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
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<u>Physical Education</u>			<u>Rank</u>	<u>Rating</u>	<u>Age</u>	<u>Years of Service</u>	<u>Salary 1938-9</u>
46.	Strahan, O. W.	Phy. Ed.	A	6	46	19	\$3000
47.	Cheaney, J. B.	Phy. Ed.	C	4	35	2	2400
48.	Mitchell, Claire	Phy. Ed.	B	5	32	8	2150
49.	Moore, Elizabeth	Phy. Ed.	C	5	29	3	1875
50.	Crosslin, Hiawatha	Phy. Ed.	C	6	35	3	L. 1875
51.	Gensberg, Frank	Phy. Ed.	D	4	30	3	L. 1500
52.	Vest, George	Phy. Ed.	C	4	30	1	L. 2000
<u>Science</u>							
53.	Smith, C. S.	Biology	A	7 +	51	24	3300
54.	Wilks, S. S.	Biology	B	7 +	30	2	2700
55.	Roady, J. M. (P.T.)	Science & Phy. Ed.	E	7	34	4	900
56.	Key, C. L.	Chemistry	A	7 +	48	15	3300
57.	Hopson, Hershel	Chemistry	B	7 +	33	10	2700
58.	Rush, R. R. (P.T.)	Physics	A	6 +	50	9	2430-2850
59.	Kidd, L. H.	Phy. & Ed.	B	5	65	15	(12) 3000
60.	Nelson, H. A.	Agriculture	A	5	61	15	2600
61.	Laboratory School						22,082
62.	Student Assistants						1750
63.	Stanford, Minnie	Curator	E	4	70	15 (12)L.	900
64.	Tunnell, Mrs. Edith	Commerce	E	4	32		L. 720
65.	Brogdon, Mary C.	Dean of Women	A	6	59	15	3000

Explanatory:

P.T. is Part Time

I is Leave of Absence End of First Semester.

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

ADMINISTRATION
(12 months unless otherwise specified)

		Age	Years of Service		Salary 1938-9
Evans, C. E.	President	66	26		\$5000
Roberts, Hattie	Assistant Registrar	31	8		1800
Ryan, Gladys	Secretary to Dean of College	33	7		1600
Eben, Irene	Stenographer	30	2		1200
Johnson, Roberta	Stenographer	32	3		1200
Faseler, Beulah	Secretary to Dean of Men	22	1	L.	1200
Parr, A. C.	General Secretary	29		(9) L.	720
Hons, Frances Ellen	Secretary to President	22	1	L.	1200
Student Assistants	Offices			L.	1215
Wildenthal, Bryan	Business Manager	33	12		3000
Tassen, Delight	Bookkeeper & Auditor	37	8		1600
Richter, Walter	Publicity	22		(9) L.	675
Turner, H. A.	Secretary Board of Regents	60	25	State	540
Jackson, E. B.	Librarian	40	15		3000
Gwathmey, Enid	Asst. Librarian	30	1		1600
Neighbors, Adeline	Asst. Librarian	45	5		1300
Burleson, Lucy	Asst. Librarian	71	33	L.	1200
Assistants	Student Labor				1000
Assistants	Student Labor			(9) L.	1000
Davis, Ethel	Text Book Library	52	19	L. T	1600
Walker, Mrs. Margaret	Book Repair & Museum	41	1	T	1300
Assistants	Text Book Library			(9) T	225
Cooper, Arlin	College Physician	28	1	H	3600
Student Assistant				H	300
Wimberley, Rufus	Engineer	47	22		1700
Hargus, O. L.	Assistant Engineer with House on Campus	42	6		1250
Rangel, Fred	Boys Dormitory	38	10	P.W.A.	840
-----	Janitors				8200
Bolton, M. J.	Buildings and Grounds	60	21		1200
Aranda, Antonio	Yardman	48	16		1200
Schwarzlose, M. J.	Grounds		1	State	1200
-----	Athletic Field & Gymnasium			L.	1260
-----	Nightwatchmen (4)				1200

Total ----- \$55,125

COLLEGE - SAN MARCOS DEMONSTRATION SCHOOL
Salary Schedule for 1938-39

ADMINISTRATION

	Degree	Age	Years of Service	San Marcos	College
Kaderli, Fred, Superintendent	M.A.	43	16	\$3083.38	\$ 426.61
Yarbrough, Yancy P., H. S. Prin.	M.A.	34	14	2009.38	426.61
Norwood, P. H., Campus Prin.	M.A. + 2	35	3	2009.38	426.61
				<u>7102.14</u>	<u>1279.83</u>

HIGH SCHOOL

Cowan, Frank	M.A.	30	2	1054.90	695.09
Bruce, Irma	M.A.	42	17	1054.90	745.09
Barnes, Bess	M.A.	50	13	1054.90	745.09
Dodgen, Mary	M.A.	44	13	1054.90	745.09
Allison, Mattie	M.A.	55	18	1054.90	745.09
McCormick, Edna	M.A. + 1	49	18	1054.90	745.09
Hayes, Arthur. R.	M.A. +	32	1	1054.90	695.09
Williams, Buford	B.S.	34	8	1213.28	521.71
Hons, Willie S.	B.S.	67	18	1148.28	521.71
Tinsley, Willa Vaughn	M.A.	32	1	1054.90	695.09
Snyder, Jerome	B.A.	24	0	878.28	521.71
Crawley, Vada	M.A.	31	0	1054.90	695.09
				<u>12733.94</u>	<u>8070.94</u>

CAMPUS SCHOOL

Browning, Kathrine	M.A.	23	0	1054.90	695.09
Fisher, Frances	M.A.	56	13	1054.90	695.09
Garth, Jenny	M.A.	56	23	1054.90	695.09
Knispel, Minnie	M.A. +	43	15	1054.90	745.09
Reed, Mrs. Geo.	M.A.	39	13	1054.90	695.09
Housewright, Riley D.	M.A.	25	1	1054.90	695.09
Johnson, Ivan	M.A.	27	2	1054.90	695.09
Smith, Gwendolyn	B.S.	22	0	752.81	447.18
Comer, Mary Beth	B.A.		0	878.28	521.71
Amos, Munia	M.A.	38	3	1054.90	695.09
Cochran, Carrie	B.S.	64	21	878.28	521.71
Herndon, Mary	M.A.	43	13	1054.90	695.09
Howell, Allie Pearl	B.S.	36	16	878.28	521.71
Crews, Mrs. Inez	M.A.	44	11	1054.90	695.09
Kone, Florence	M.A.	55	22	1054.90	745.09
Wood, Mrs. John	B.A.	39	8	878.28	521.71
Young, Margaret	M.A.	48	9	1054.90	745.09
Parke, Fandee	M.A.	55	12	1054.90	695.09
Buchanan, Mrs. Mary	M.A.	35	1	1054.90	695.09
McGehee, Mrs. Olga		43	0	357.76	242.24
				<u>19,392.29</u>	<u>12,657.52</u>

Grand Total 39,228.37 22,008.29

Adjustment between College and San Marcos School within limits of total.

Eight teachers with Master's degrees since Sept. 1933 are given \$1,800.

Note: Salary Scale--except for beginners:

B.A. -- \$1,400.00

M.A. -- \$1,750.00

(If degree is conferred by Sept. 1 of current school year.)

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas
1938-9

I.

Improvements

1. The asphalt work on the driveways is being extended and completed making much better the approaches to our buildings and campus.
2. With the removal of three houses, the addition between Austin Street and the Boys Dormitory is more attractive. Plans are in progress for construction of concrete walks and the planting of flowers.
3. The Music Hall has been moved to a better location and is being remodeled and improved.
4. Hines Hall has been moved to Lot 4, Block 2, facing Austin Street. This house together with the Harris House makes a Cooperative Home for forty girls.
5. In cooperation with N.Y.A., the College has completed the consolidation of three cottages into a Boys Cooperative Home to accomodate fifty or more N.Y.A. boys.
6. Concrete walks have been completed leading from the Girls Dormitory to the College Dining Hall.

II.

Recommendations

1. Resolution authorizing the extension of note to State Bank and Trust Company after part payment by College October 1.
2. Authorization for President and Secretary of Board to renew notes to Hogg Loan Fund and private parties as necessary.
3. Approval for out-of-State business and professional trip, beginning October 1.
4. New contract for power rates, present rates being unsatisfactory.

At the beginning of banner enrollment year, we extend to the Board of Regents, individually and collectively, our thanks for cordial cooperation.

President.

September 29, 1938

SOUTHWEST TEXAS STATE TEACHERS COLLEGE
San Marcos, Texas

Report to Regents, November 25, 1938
Dallas, Texas

1.

Exchange of Power Plant Machinery

I recommend that the President and Business Manager, working with the State Board of Control, be authorized to exchange for more essential machinery the following property:

- 1 - 37½ H.P. Fairbanks Morse Engine
- 1 - 35 KW D.C. Generator
- 1 - 15 KW D.C. Generator
- 1 - 10 H.P. D.C. Motor
- 1 - 25 H.P. 220 V A.C. Motor
- 1 - 3 stage F. & M. Pump
- 1 - Leutweilder Pump and Piping.

2.

C.R.A. Electricity

I recommend that the Southwest Texas State Teachers College be authorized to enter into contracts with the Colorado River Authority for electricity. The present cost is two cents (2¢) per KW hour. We believe we can buy current from the Colorado River Authority for one cent (1¢) per KW hour. Within the last ten years the College has expended in installation and distribution lines more than \$6,000. Since 1932 the College has had its own franchise for utility contracts, the College natural gas rate being the equivalent of the low city rate of Austin. There is no confusion with city authorities in making this contract with C.R.A.. We believe the College will save at least \$3,000 per annum through the contract mentioned.

3.

Laundry

Using the vacant kitchen and a small section from the Dining Hall of the Boys Dormitory, the College has installed a Laundry. We are now able to do such laundry work as linens, towels, sheets, and pillow cases for the two P.W.A. Dormitories and College Cooperative Homes. It will also be advisable to do the laundry work of the boys in the Boys Dormitory and the girls in the Girls Dormitory. We are consistently refusing to enter into competition with local laundries for commercial business of any kind. The total investment is approximately \$2,000 and we confidently believe the net profit for twelve months will be more than \$1,000.

4.

Gosdin Property

I recommend the purchase of the Gosdin Property, P. 28, Area E, 487 feet x 270 feet x 300 feet x 153.2 feet, approximately one and two-thirds acres, and P. 8, 158.35 feet x 85.55 feet, at a cost of \$1,750 for both tracts. This property will be purchased and handled through a trustee or a construction company, almost \$2,000 being raised by subscriptions or loans for handling such projects. Two houses will be moved upon each lot of the Gosdin property, the total investment in each rent house to be \$8,000 to \$9,000 per lot unit. It will be easy to borrow \$5,000 to \$6,000 on each lot, at 5% per annum. We are adopting the general policies so carefully worked out by Regent John E. Hill.

5.

Morris Houses and Lots

Joining Austin-Roanoke Street College property and facing Roanoke Street South is the Morris Property consisting of P. 4, House and Lot, P. 3, Lot, P. 2, House and Lot, P. 1, House and Lot, the total Roanoke Street length being 256 feet x Guadalupe Street length of 130 feet, x 309.40 feet length along College Avenue by the East boundary, and 341.2 feet from Roanoke Street to College Avenue. The proposed Laboratory School Building will use the College property and extend along the Morris property on Roanoke Street so far as necessary. Mrs. Bert Morris has offered to sell all four pieces of property for \$15,000, and on reasonable terms. The cost of P. 4, House and Lot, is included in P.W.A. 2178-F.


6.

Heating Plant

Additions to heating plant demands have made our central power plant inadequate and to some extent inefficient. We should construct tunnels from the plant to Austin Street, install larger heat pipe lines, and connect the central heating plant with the Library Building, Boys Dormitory, Girls Dormitory, and certainly with all new building units. The estimated cost of these imperative changes will be \$12,000 to \$15,000. If this amount of money were available in the Spring of 1939, we could do this work with our own force at a considerable reduction in cost. I recommend that the President be authorized to request an emergency appropriation of approximately \$15,000.

7.
Laboratory School

October 19 official notice of allotment of \$250,909 for Laboratory School Building, P.W.A. 2178, was received. This allotment included a Grant of \$112,909, a Loan of \$71,000, and \$67,000 in cash which San Marcos City Schools had agreed to give. November 4 the San Marcos School Board gave official notice of its inability to supply the necessary \$67,000, the reason assigned being that there is no legal authority for the use of school bonds for Public School Buildings in joint construction of a Laboratory School. The College immediately filed in Washington a request for reduction of the grant and loan from \$250,909 to \$145,454. The Amendatory Application for this reduction of loan and grant was filed in both the Fort Worth and Washington offices. The Laboratory School Building will provide an Auditorium with first floor capacity of 1350 seats, a balcony of approximately 400 additional seats, and twenty-five class rooms. Certainly it will prove to be one of the most popular and essential building we could construct.


President.

November 23, 1938.