

CRLA Telephone Conference Call
November 17, 1992

Board Members Present:

Becky Johnen, *President*; Joyce Weinsheimer, *Coordinator of State/Regional Directors*; Karen Agee, *Secretary*; Rosa Hall, *Treasurer*.

Becky coordinated the call at 9:30 a.m. CST.

1. Minutes. **Minutes of the October 20 conference call were approved.**

(M) Joyce Weinsheimer

(S) Rosa Hall

PASSED

Minutes of September 15 and October 20 telephone conference calls approved

Minutes of the September 15 conference call were approved.

(M) Joyce Weinsheimer

(S) Rosa Hall

PASSED

2. Discussion of CRLA's mission, vision, values and goals was deferred to the next conference call so that Jo-Ann could participate and all will have time to respond to Asilomar goals and Becky's draft statements.

3. Announcements, updates, and concerns.

a. 14th Annual Institute for Learning Assistance Professionals (Tucson, Jan. 3-8, 1993). The conference fee will be waived for our president, who has in earlier years been expected to serve on a panel, but Becky is unable to attend. The Board agreed that CRLA should be represented if the former structure is retained. Becky will call Sylvia Mioduski concerning the structure, enrollment to date, and local enrollments and will send information to the Board. Tom Gier, President-Elect, will be presenting at the conference and could represent CRLA.

b. First National Conference on Research in Developmental Education. Becky reported that at last week's research conference in North Carolina, attended by 400-500, Hunter Boylan

consistently honored both CRLA and NADE and their presidents. Ross MacDonald, Patti Glenn, Janet Eddy, and Pat Mulcahy-Ernt presented at the conference. Becky heard both general and specific topics. The Board discussed ways to demonstrate the importance of research presentations at our conferences.

c. Kellogg Institute. Becky also reported that Hunter Boylan wants to provide a Kellogg scholarship (fee waiver) to attend the institute. CRLA would choose the recipient, who would in turn be responsible to travel and lodging. Becky will turn the matter over to Kate Sandberg and her Scholarships and Awards committee to design the application form.

d. CAS Standards. Martha Maxwell agreed to act as our observer at the November 16-17 meeting in Alexandria. Becky had talked with Gladys Shaw, who agreed that CRLA should probably send its own representative to CAS rather than sharing representation with NADE. It was agreed to discuss this after receiving a report from Martha. Rosa will send Martha a reimbursement form for her meeting expenses and draw those from Board General Operating.

e. Liaisons. Becky talked with Sandra Ross at the TADE conference about serving as PAL Coordinator. Sandra expressed interest but has not confirmed that she will undertake the task.

f. Becky reported that Jan Norton of Missouri Western State College is interested in credit hour equivalency standardization; Martha Maxwell suggested this would be a good job for the professional organizations. Jan is interested in surveying the membership.

g. Tutor Certification Registry. Tom Gier has totally revised the register as the Board suggested last summer. His budget is \$150 for

*\$350 added to budget of Tutor
Certification Committee if necessary
for layout expenses of registry*

printing; it will cost \$500 (at \$25+/hour) to get materials camera-ready for printing. Becky reported that Chemeketa Community College would print the monograph at no charge to CRLA, saving \$150, and volunteered to talk with Tom Pasternack and the Chemeketa Community College printers concerning layout costs. **It was agreed to add \$350 to the budget of the Tutor Certification Committee if that increased amount is justified by expense estimates Becky receives.**

(M) Karen Agee

(S) Joyce Weinsheimer

PASSED

The Board also asked that they receive drafts of the registry for proofreading and that the registry include a letter from the president and information about membership and the *Journal*.


h. Tom Gier asked that his committee be renamed the CRLA National Tutor Certification Program. The Board agreed that the elevation from committee to program would be positive but suggested that a national focus may be too limiting and suggested CRLA International Tutor Certification Program.

i. Board members were asked to mail, telephone, or fax value and mission statements to Becky by December 4; she in turn will synthesize them and send drafts to the Board by December 7.

4. The next conference call was scheduled for 9:30 a.m. CST on December 15, if Jo-Ann has that time available.

Becky adjourned the telephone conference call at 10:40 a.m. CST.

Respectfully submitted,



Karen Agee, Secretary 1991-93

(These minutes have not been approved.)



READING • LEARNING ASSISTANCE • DEVELOPMENTAL EDUCATION • TUTORIAL SERVICES

Developmental Education Department
Chemeketa Community College, P.O. Box 14007
Salem, OR 97309

November 2, 1992

TO: Karen Agee
Rosa Hall
Jo-Ann Mullen
Joyce Weinsheimer

FR: Becky *Beck*

RE: November 17 conference call

Agenda for the conference call

1. Approval of minutes from September 15 and October 20 conference calls.
2. CRLA's mission, vision, values and goals (long range planning; what's our preferable future and what do we have to do now to get to that future?) **
3. Announcements, updates, questions/concerns
 - a. 14th Annual Institute for Learning Assistance Professionals, Tucson, AZ, January 3-8, 1993. Traditionally, CRLA has had a rep (usually president) attend. Not sure if we're invited to be there, or ??? (Joyce, you can fill us in on last year's process.) I'm unable to attend - if we have a rep who on the Board should go in my place?

** To help us prepare for this discussion please review Craig Stern's article in summer newsletter, Joyce's summary comments from the plenary, and Joyce's article in the latest JCRL.

Karen, would you please review the minutes from Gwyn Enright's presidency for the planning work done by the Board at the Asilomar retreat. Please copy and distribute items relevant to mission, vision, goals, direction. Thanks.

I have attached the vision, mission and value statements that our college uses to demonstrate one model for how to present for dissemination.

I've also attached a recent policy statement adopted by AAACE. Should CRLA take stances on items such as disabilities, sexual preference, gender equity, etc.? as part of its mission, vision, values, etc. statements?

A draft for your reaction
COLLEGE READING AND LEARNING ASSOCIATION

VISION: CRLA is a dynamic community of leaders in the fields of reading, learning assistance, developmental education, and tutorial services. We seek to give practical application to research and to promote the implementation of innovative strategies to enhance student learning.

OR

CRLA will be the leader in promoting instructional integrity for reading, learning assistance, developmental education, and tutorial services at the postsecondary level.

OR

CRLA is a dynamic community of leaders in the fields of reading, learning assistance, developmental education, and tutorial services. We seek to have these services viewed as a priority in postsecondary institutions, and work toward educating decision making bodies to that end. We provide professionals active in these fields with the information and opportunities to ensure instructional integrity/quality.

OR

CRLA will make a positive difference in the lives of students and the overall quality of instruction at postsecondary institutions.

MISSION: to provide a forum for the interchange of ideas, methods, and information to improve student learning and to facilitate the professional growth of its members.

VALUES: (the ones from Chemeketa's list - responsive, effective, caring, collaborative and creative certainly fit CRLA)

GOALS/OBJECTIVES:

1. to provide mediums for dialogue among professionals;
2. to cooperate and coordinate with other professional organizations in the fields of and related to reading, learning assistance, developmental education, tutorial;
3. to increase the tools available to improve student learning;
4. to provide information and consultants to bodies enacting legislation directly related to college reading, learning assistance, developmental education, and tutorial services; and,
5. to act to ensure an environment where effective learning can take place.

cc: Tom Gier, Nancy Moreland (FYI - you won't be a part of the conference call, but I wanted to give you an idea of what this Board is up to. Any ideas you have on this topic are welcome. Call or write or fax them to me.)

CHEMEKETA COMMUNITY COLLEGE

VISION

Chemeketa is a dynamic community of learners and innovators. Undaunted by limitations, we seek to improve the quality of life for individuals, our community, and the world.

MISSION

Chemeketa Community College's mission is to empower through intellectual growth, meaningful career preparation and advancement, and enhanced personal effectiveness.

VALUES

- Responsive:** We are a catalyst for community action. We respond with enthusiasm and optimism to opportunities for positive change.
- Effective:** We develop and use effective approaches to learning and leading. We continually look for ways to improve the quality of our programs and services.
- Caring:** We create and sustain a climate of caring and respect for all members of our community. We celebrate our differences as well as our similarities.
- Collaborative:** We seek resourceful and cooperative solutions in partnership with others in our communities.
- Creative:** We are innovative in our daily operations and our planning. We find ways to break down barriers and create pathways to success.

NACE, from page 4

school to complete her GED and then enrolled at Indiana Vocational Technical College in Richmond. She pursued a four-year college education at Indiana University-East and completed her associate degree. She is currently enrolled at Indiana University-Purdue University earning an undergraduate degree in education and is on the honors list. She participates in the vice-chancellor's planning group, does peer counseling and conflict resolution with gangs in Indianapolis schools, and speaks before local groups on the importance of education.

New Look for Online

This issue of Online has a new look. Based on member input, we've redesigned the format of Online with the goal of making the newsletter easier to read. The departments and feature articles have been designed to be more readable with a new typeface and a ragged right column. Also, each page now has ruled columns and departments additionally have new graphics for easy identification. We've also started to print Online on white paper.

What do you think? We'd like to know. Send your comments to the AAACE office or make a note to the staff the next time you call.

AAACE adopts disability policy

At its April 25-26 meeting, the AAACE Board of Directors adopted an accessibility policy for the association that ensures that AAACE conferences comply with the Americans with Disabilities Act. The policy states—

"In accordance with the Americans with Disabilities Act, AAACE will provide barrier-free services and opportunities to all program participants, employees, and guests. Auxiliary aids and services, or reasonable accommodations, will be provided to program participants, employees, and guests with vision or hearing impairments or other individuals with disabilities unless an undue burden would result.

"AAACE will provide the opportunity for program participants to notify the organization of the special needs in advance so that the cost may be determined and auxiliary aids may be obtained, unless the financial or other costs of obtaining an auxiliary aid would impose an undue burden in light of the resources available to AAACE. If no advance notice is

given, AAACE will make every effort to obtain reasonable accommodations.

"When AAACE selects facilities, a primary consideration will be the extent of the facility's compliance with the provisions of the Act. AAACE will include in all facility contracts, the requirement to comply in all respects with the provision of the Act, unless AAACE agrees that compliance with one or more specific requirement(s) would constitute an undue burden and lists the specific requirement(s) as an exception(s) to the contract clause that requires full compliance."

All program registration materials will include the following clause:

"Please indicate if you have special needs due to a disability that require special attention. An AAACE staff member will contact you."

While not a provision of the Act, AAACE has also taken measures to ensure that the office is equipped to handle physically challenged visitors and employees.

DYNAMIC, from page 1

The committee's report includes recommendations for revising the AAACE leadership structure, councils, and committees and for new membership categories, services, and fees.

For more information, call J.C. Shaver, co-chair of the Dynamic Development Ad Hoc Committee, at 314/882-2695.



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