

**CRLA TELEPHONE CONFERENCE  
MAY 3, 1994**

**MEMBERS PRESENT:**

Tom Gier, *President*; Patricia Mulcahy-Ernt, *President Elect*; Jo-Ann Mullen, *Past-President*; Nancy Moreland, *Secretary*; Rosa Hall, *Treasurer*; Sandra Evans, *Treasurer-Elect*.

The meeting was called to order by Tom Gier at 2:00 p.m. CDT.

*Approval of Agenda*

1. Rosa made the motion to accept the agenda as amended. Second by Pat. Passed.

*Approval of Minutes of San Diego Board Meetings*

2. Pat made the motion to accept the minutes as corrected. Second by Sandra. Passed.

*Appointment of Conference Manager*

3. Tom led the Board in a discussion concerning the Canada conference. Tom had talked with Karl Olsen. Karl suggested that Perry Franklin take the role as On-Site Manager, Karl would be Program Chair, and Becky Johnen would be Conference Manager.

Jo-Ann made the motion that Tom check with the following people to see if they will consent to fulfill the conference roles in Canada: Perry Franklin, On-Site Manager; Karl Olsen, Program Chair; and Becky Johnen, Conference Manager. Second by Rosa. Passed.

Tom will contact Becky, Perry, and Karl.

*Rescheduling President-Elect's Conf. Responsibilities*

4. The Board discussed rescheduling the President-Elect's conference responsibilities from Spring '96 to Fall '96.

**Jo-Ann made the motion to reschedule the President-Elect's conference responsibilities from Spring '96 to Fall '96. Second by Pat. Passed.**

Tom indicated this time change will give the President-Elect two years to prepare for the Fall '96 conference.

*Future Elections*

5. The Board discussed rearranging future election dates past Fall '96 and subsequent dates of incoming officers. Tom indicated the next election after Fall '94 would be Spring '96. Sandra as Treasurer would in effect have a longer term. Jo-Ann suggested that Tom check with Patti Glenn-Cowan as to whether By-Laws changes should be made or if the process just needs clerical implementation.

*On-Site Board Meetings for Spring '96 and Fall '96*

6. Tom briefed the Board on needs for the future on-site Board Meetings. Next summer the Board Meeting would be in Canada. Then in the Summer '96, the Board Meeting would be held in El Paso or whatever site is selected for the next fall conference. Tom suggested the Board may need to budget for two on-site visits for the next President-Elect. No decision was made at this time. Tom and Jo-Ann agreed the Board would need to be flexible concerning on-site visits.

*Conference Fee Rates*

7. Tom led the Board in a discussion of conference fee rates. Tom mentioned that Karen Lim had several on-site workers who were not members of CRLA and that some of her workers who were members were too busy working to attend conference session. Pat echoed that many times on-site workers are in this situation. Rosa indicated that the Registration Chair is tied to the desk most of the conference. Tom suggested that Rick make some proposals as to options for on-site worker fees. Jo-Ann suggested the Board receive these proposal prior to the next conference call.

*Institutional Fees*

After Board discussion, the following motion was made:

**Jo-Ann made the motion to allow one free conference fee registration (basic registration not including meals or tours) for each ten registrations to the conference. Second by Pat. Passed.**

Tom asked Rosa and Sandra to get the wording arranged and send to Rick.

*Program Rates*

Tom brought up the item just for Board discussion. The Board does not see a needed increase at this time.

*Conference Fee/Membership*

Rosa suggested a "package deal" would be good for the Canada conference. This would include registration, meals, and transportation from the airport. Tom has talked with Karl about this possibility.

*Board Representation  
to State Meetings*

8. Tom asked the Board Members which state conferences they would be able to attend. Tom mentioned that in keeping with Jo-Ann's lead, it would be good for Board Members to share the travel responsibilities and save on travel expenses. Tom would like to attend Washington and California due to ease of travel. Pat asked Jo-Ann to consider going to New Mexico since she is closer. Rosa is on the ACLA, but suggested that Trish DuPart might represent CRLA. Pat could do the Winter Institute. Nancy and Sandra will represent the Board in Texas. Tom will attend NADE in Chicago. Jo-Ann reported that Colorado will have a joint conference with CoADE. Pat may be able to attend Colorado. No decisions were made for Colorado and New Mexico.

*Specifics Concerning  
Co-sponsoring 2nd Annual  
Conf. on Research in  
Developmental Educ.*

9. Tom led the Board in a discussion concerning the specifics of co-sponsoring the 2nd Annual Conference on Research in Developmental Education. Tom had received a letter from Hunter Boylan and Elaini Bingham.

**Jo-Ann made the motion to agree to one fee waiver, one guaranteed presentation, free exhibit space, and half page of free advertising in the conference program. Second by Nancy. Passed.**

*Treasurer's PowerBook*

10. Tom mentioned that Rosa had discussed with him the advantage of purchasing a PowerBook now for the Treasurer would give Rosa and Sandra an opportunity to work together.

**Jo-Ann made the motion to purchase the Mac PowerBook for the Treasurer. Second by Pat. Passed.**

Sandra will purchase the PowerBook through her contact in Texas.

*Collaborative Agreement with NADE*

11. Tom has sent the collaborative agreement to NADE and is waiting for a copy back.

*Mailing Labels for NES*

12. Tom mentioned that the National Evaluation Systems requested mailing labels. Based on policy, the Board agreed not to send labels to NES.

*Journal Policy Reprinting Articles*

13. Pat led the Board in a discussion concerning charging a fee for reprinting of an article. Her research shows no fee charged by other organizations.

**Pat made the motion that CRLA would not charge authors for reprinting of articles if the original source is cited. Second by Nancy. Passed.**

No fee will be charged to Martha Maxwell for her request for reprinting. Nancy will send Martha a letter informing her of the change.

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*Scholarship Form Revised*

14. Pat obtained copies of the New Jersey Reading Research Grant Application and forwarded copies to the Board. Tom will send the scholarship form to Rosanne Cook. The Board agreed and will discuss later after Rosanne has a chance to revise for CRLA.

*Martha Maxwell Update*

15. Jo-Ann informed the Board that Martha will not be able to attend CAS due to hip replacement surgery. Jo-Ann will send Martha a Get-Well card from the Board. Pat suggested that the Board send Martha a Thank You for her contribution to CRLA.

*Preliminary Budget*

16. Rosa will try to get preliminary budgets to Board Members in May for discussion in the June conference call.

*Next Conference Call*

17. The next conference call will be June 23, 1994 at the same time sequence.

*Summer Board*

18. Jo-Ann has teaching conflicts and will not be able to attend the full Board Meeting. Tom will plan agenda as best he can for when Jo-Ann can attend.

*'95 Conference Update*

19. Pat informed the Board that Dr. Peter Rosenthal has confirmed he will be our keynote speaker and will present one institute. His fee is \$1,000 plus expenses.

The Board Meeting was adjourned at 3:18 p.m. CDT.

Respectfully Submitted,

Nancy Moreland, Secretary

(These Minutes have not been approved by the Board.)