

**CRLA BOARD MEETING**  
**SUMMARY OF**  
**MAY 16, 1995 TELECONFERENCE MINUTES**

**Members on-line:** Pat Mulcahy-Ernt, *President*; Tom Gier, *Past-President*; Vince Orlando, *President-Elect*; Sandra Evans, *Treasurer*; Rosalind Lee, *Secretary*.

**The meeting was called to order at 11:10 a.m. EDT.**

- 1. Agenda Approved**  
The agenda was approved after additions.
- 2. Minutes Approved**  
The minutes of the April 3, 4, 6, 9, 1995 meetings held in Tempe were approved as amended.
- 3. State Director Update**  
Terri Cook is the new State Director for New Mexico, and Grant Richards is the new State Director for Utah.
- 4. Board Representation Update**  
Update of Board representation at State conferences: California - undecided until dates are known; Washington - Rosalind; Iowa/Missouri - probably Sandra; New Mexico - Vince.
- 5. Request for Funds from Texas**  
It was moved that Texas be given \$500 for production of their Newsletter and to help with their conference.
- 6. SIG Update**  
There are 2 new SIG's: Distance Learning (no leader yet); "Using Humor" (a temporary name) with Jolynne Richter working on it.
- 7. CRLA Logo Ink Stamps**  
Sixty (60) ink stamps with the CRLA logo will be purchased for the use of CRLA leaders.
- 8. PAL's Report**  
The Professional Liaison Committee submitted their 1995-1996 Goals and Objectives. They also reported that at the International Reading Association (IRA) conference, Kathy Carpenter and Elaine Batenhorst gave a presentation entitled "Strategies for Transforming College Developmental Education for the 21st Century." This was a co-sponsored (IRA-CRLA) session chaired by Pat Mulcahy-Ernt.
- 9. Professional Activity of Board Members**  
Tom Gier is co-presenting with Karan Hancock at the Learning Assistance Centres conference in Olds, Alberta on May 26. Rosalind attended the Adult Basic Education Association of British Columbia (ABEABC) conference.
- 10. Standards Task Force**  
During the IRA conference, Pat conferred with Terry Salinger regarding CRLA's Standards Task Force. Terry was open to the need for the representation of developmental education and interested in cooperatively developing standards appropriate for college learners.

**11. Spring 1996 Canadian Symposium**

Tom is working with the Canadian committee on May 27. There will be a call for papers in the summer issue of the *Newsletter*, and a registration form in the fall issue. More promotional packets will be needed. When people register for the Symposium, Sandra will send information on travel arrangements.

**12. Fall 1996 Albuquerque Conference**

Vince is considering scheduling the conference from Wednesday to Saturday. Discussions are underway with the hotel regarding specifics. Keynote speakers may be finalized by the end of the summer.

Ads will be placed in the *Journal of Developmental Education*.

**13. Complimentary Ticket from Delta Airlines**

CRLA received a voucher from Delta for one complimentary ticket based on the number of flights booked with Delta in conjunction with the conference. This ticket will be used by the President to attend a function which requires CRLA representation, e.g., the Winter Institute for Learning Assistance.

**14. Tempe Conference**

Over 500 attended the Tempe conference. Financial details are still being processed.

**15. 1995-1996 Budget**

The budget will be reviewed during the summer conference call. This will allow time to incorporate the Tempe financial statement, and requests from SIG's, and State/Region/Chapter leaders.

**16. *Journal of College Reading and Learning* (JCRL)**

i) The following schedule has been set for publication:

Volume 26, #2 to be in members' hands by June 1

Volume 27, #1 - September 1995

Volume 27, #2 - December 1995

Thereafter for each volume, #1 in May and #2 in December.

ii) The current issue will be mailed in envelopes without clasps and via bulk mail to reduce cost. Two hundred fifty (250) extra copies will be printed. These will be distributed to authors, Board members, State Directors, PAL's, the SIG Coordinator, the Archivist and the Membership Coordinator.

iii) Janice Lewis had begun compiling a topical index for previous issues.

iv) **It was moved that the promotional flyer created for the JCRL be approved and sent out.**

v) The contract with the Copyright Clearance Center covers all CRLA publications: the JCRL, the *Newsletter*, the Tutor Certification Registry and Guide, the Glossary of Developmental Education Terms, the Tutor Handbook (being published this fall). **It was moved that the Secretary handle the processing and keep the records for CRLA copyrights.**

vi) There will be an ad in the summer *Newsletter* for the Executive Editor position.

vii) JoAnn Carter-Wells term as editor concludes in Spring, 1996.

**17. Journal of Developmental Education**

**It was moved that the cost of mailing subscription information for the Journal of Developmental Education (JDE) to CRLA members be approved (approximately \$50).**

**18. Membership Database**

Robin Bischof has updated the membership database and will be sending it on soon. Rosalind will handle this and CRLA materials distribution for the short term, while the Board investigates a more permanent solution.

Rosalind is investigating various software packages for the database. Backups of the data will be sent to the President and to Archives regularly for security and storage.

**19. Welcome Letter from the President**

Pat has designed a welcome letter in the form of a brochure into which a membership card could be inserted. It was moved that approval be given to the printing of 2000 copies of a welcoming letter to be sent with the membership card at an approximate cost of \$350.

**20. Distribution of Minutes**

It was moved that minutes and summaries of minutes not be distributed until after Board approval.

**21. Awards and Scholarship Committee Requests**

i) It was moved that August 15, 1996 be the new deadline for applications to the Awards and Scholarship Committee.

ii) It was moved that the awards as proposed by the Awards and Scholarship Committee be offered: one Research Assistance Award at \$500; two Scholarship Awards at \$500 each; one Distinguished Research Award at \$100; one scholarship for the Kellogg Institute.

**22. Tempe Raffle**

The raffle at the Tempe conference brought in \$1135, a record. Carol Lyons is to be commended.

**23. Next Board Meeting**

The next Board meeting will be a conference call on Tuesday, August 8, 1995 at 11:00 a.m. Eastern Daylight Time.

The meeting was adjourned at 12:55 p.m. EDT.

The amended minutes were approved August 8, 1995.

**CRLA BOARD MEETING**  
**MINUTES OF**  
**MAY 16, 1995 TELECONFERENCE**

**Members on-line:** Pat Mulcahy-Ernt, *President*; Tom Gier, *Past-President*; Vince Orlando, *President-Elect*; Sandra Evans, *Treasurer*; Rosalind Lee, *Secretary*.

**The meeting was called to order at 11:10 a.m. EDT.**

**1. *Approval of Agenda and Update***  
***(Attachments A, B)***

**Tom moved that the agenda and additions be approved. Seconded by Sandra. PASSED.**

**2. *Approval of Minutes***

**Tom moved that the minutes of the April 3, 4, 6, 9, 1995 meetings be approved as amended. Seconded by Sandra. PASSED.**

**3. *Updates***

**3. a) *State/Region/Chapter Update***

Terri Cook is the new State Director for New Mexico, and Grant Richards is the new State Director for Utah.

***Board Representation at State Conferences (Attachment C)***

- California has requested the presence of a Board member at their conference in the spring of 1996. No decision will be made until the exact dates are known.
- Rosalind will be the representative to Washington.
- Iowa/Missouri will be holding their conference Oct. 5, 6 in St. Joseph, MO. Sandra will probably attend.
- Vince will be the representative to New Mexico.

*Request from Texas (Attachment D)*

Texas has requested \$1500. After some discussion, it was agreed that the Board will have a better picture of whether more than the standard \$500 will be available following reconciliation of the conference finances and submission of requests from other States and Regions.

Tom moved that Texas be given \$500 for production of their Newsletter and to help with their conference. Seconded by Vince. PASSED.
--

Tom will send Sandra information on the institute Texas has requested from the Board representative.

The Pennsylvania/New Jersey State Director, Becky Johnen, has inquired about the CRLA promotional CD/Video that Lucy MacDonald developed. Pat will investigate this.

3. b) *SIG Update*

There are 2 new SIG's: Distance Learning (no leader yet) and "Using Humour" (a temporary name) with JoLynne Richter working on it.

Taking into account the SIG's, the States/Regions/Chapters, and the upcoming conference needs, it was decided that at least 60 ink stamps with the CRLA logo would be required.

3. c) *PALs (Attachment E)*

The 1995 - 1996 Goals and Objectives for the Professional Association Liaison Committee were submitted.

At the International Reading Association (IRA) conference, Kathy Carpenter and Elaine Batenhorst gave a presentation entitled "Strategies for Transforming College Developmental Education for the 21st Century." Pat Mulcahy-Ernt chaired this co-sponsored (IRA-CRLA) presentation. This was the second part of a session given at the CRLA Tempe conference.

3. d) *Professional Activity of Board Members*

Tom G. is co-presenting with Karan Hancock at the Learning Assistance Centres of Alberta conference in Olds, Alberta on May 26.

Rosalind attended the Adult Basic Education Association of British Columbia conference where there was an opportunity to promote the upcoming conferences.

3. e) *Standards Task Force*

Pat spoke with Terry Salinger at the IRA conference regarding CRLA's Standards Task Force and the need to have representation for those in developmental education. Terry was very open to this and interested in working with us on developing standards that are appropriate for college learners.

4. *Old Business*

4. a) *Spring 1996 Canadian Symposium*

Tom will be working with the Canadian committee to do more planning for the Kananaskis Symposium on May 27.

The next issue of the *Newsletter* will contain a call for papers for the Symposium, and there will be a registration form in the fall issue. The promotional packets which were not distributed at the Tempe conference will be mailed out in August. Pat noted that more promo packets are needed, as they could be distributed through PAL's committee members at other conferences.

*Travel Arrangements*

When people register for the Symposium, Sandra will send to them a handout on travel arrangements they must make en route to Canada.

4. b) *Fall 1996 Albuquerque Conference* Vince is considering beginning the conference on Wednesday with institutes and finishing Saturday night with a banquet which would include installation of officers. Post-conference institutes would be held on Sunday. The leadership workshop could be held on the Wednesday morning. Discussions are currently underway with the hotel. It was noted that meal functions greatly increase the cost of a conference, so Vince will look at not structuring the conference around meals. He hopes to finalize keynote presenters by the end of the summer.

In response to a query regarding the *Newsletter*, it was noted that the submission deadline is May 10, but Roz will accept items from this meeting.

*Conference Advertising*

Vince has been contacted by the editor of the *Journal for Developmental Education* (JDE) regarding advertising. Previous conferences have been advertised by placing one ad in each of three issues. Pat also placed an ad for the Tempe conference in the *Journal of Reading*. Full-page ads seem to get more attention. Sandra will send Vince copies of past pre-conference budget proposals and of the actual conference budget and expenditures.

4. c) *Budget*  
*Delta Ticket (Attachment F)*

Pat submitted a letter accompanying the voucher received from Delta Airlines for one complimentary ticket based on 40 round trip tickets booked for the Tempe conference. This will be used to attend the Winter Institute or other function which requires CRLA representation.

*Tempe*

Sandra reported that over 500 attended the Tempe conference. She is continuing to process items and will have a financial statement ready for the summer Board meeting (conference call). Rick Sheets, Tempe conference manager, is also finalizing expenditures and will provide Pat with an itemized list in time for the summer meeting.

*Add insurance*

Another item, \$4000 for insurance, needs to be included in the budget.

Pat suggested the operating budget be reviewed during the summer when the conference financial statement could be included. This will also allow time to incorporate requests from SIG's, State/Region/Chapter leaders and for Board traveling. Sandra requested each Board member to re-visit the budget and make proposals and recommendations to her before the next conference call. It is anticipated that the budget will be the main item at that time and at least two hours should be allotted to the call.

4. d) *Master Calendar*

Vince has the master calendar; he will send it to Pat after adding his dates.

4. e) *JCRL*

i) *Publication Schedule*

JoAnn Carter-Wells has set forth the following publication schedule: the current issue, Volume 26, #2, is to be in members' hands by June 1. Then, Vol. 27, #1, September '95  
Vol. 27, #2, December '95.  
Thereafter, Volume 1 in May, and Volume 2 in December.  
JoAnn's term as editor concludes Spring, 1996.

ii) *Mailing*

To reduce cost, the current issue will be mailed in envelopes without clasps via bulk mail.

*iii) Extra Copies*

JoAnn Carter-Wells has asked how many extra copies of this issue should be printed. After some discussion, it was decided 250 extras would be enough. Distribution of these will include authors, Board members, State Directors and PAL's; an extra 5 copies will go to the SIG Coordinator and to the Archivist; 200 extra copies will go to the membership coordinator.

*iv) Informational flyer (Attachment G)*

JoAnn re-submitted the promotional flyer, incorporating the Board's suggestions made April 9.

**Vince moved that the Board approve the promotional flyer created for the JCRL to be sent out. Seconded by Rosalind. PASSED.**

*v) Index*

Janice Lewis had begun to compile a topical index for the JCRL.

*vi) Copyright*

The contract we have with the Copyright Clearance Center covers CRLA for all its publications, past and future. This includes the Tutor Certification Registry and Guide, the Glossary of Developmental Education Terms, the JCRL, the *Newsletter*, and the Tutor Handbook being published this fall. There was discussion about where the records for this would be kept and who would process the paperwork. Karen Smith would also receive a copy for Archives.

**Sandra moved that the Secretary handle the copyrights for CRLA which includes keeping the records and processing the paperwork for submission to the Copyright Clearance Center. Seconded by Tom. PASSED.**

*vii) Executive Editor Position*

JoAnn Carter-Wells is investigating a replacement for this position. Pat will work with JoAnn to place an ad in the summer *Newsletter* for this.

*4. f) Journal of Developmental Education (JDE)*

As a follow-up to the meeting with Barbara Calderwood, editor of JDE, in Tempe, Pat was informed that our portion of the cost for mailing JDE subscription information to CRLA members was approximately \$50.

**Tom moved that the Board approve the expenditure of approximately \$50 for the cost of mailing JDE subscription information to CRLA members. Seconded by Vince. PASSED.**

*5. New Business*

*5. a) Membership Coordinator*

Robin Bischof has the membership database updated and will be sending it on soon. The CRLA materials such as stationery, copies of the Tutor Registry, etc. which she has been distributing, will be sent to Rosalind to handle. This is a short term plan until a more permanent solution is generated.

*New members*

Pat has designed a welcome letter in the form of a brochure into which a membership card could be inserted. The cost estimate is \$350 for 2000.

**Tom moved approval for the printing of 2000 copies of a welcoming letter to be sent with the membership card at the approximate cost of \$350. Seconded by Vince. PASSED.**

*Printing of CRLA Stationery*

Vince will look into this, since he will be printing items for the Albuquerque conference.

5. b) *Database Software*

The membership database is currently on Filemaker Pro. Rosalind is investigating various software packages, including Paradox. Pat expressed concern that Board members be able to access the data through compatible programs.

Tom recommended that the membership listing include more information, particularly phone numbers. Pat stated that, for security and storage purposes, backups of the database need to be sent to the President quarterly. Archives is also to receive a copy annually.

5. c) *Minutes Distribution*

Rosalind raised the question of who should receive the draft minutes, who should receive full minutes and who should receive summaries. In response to this, it was agreed that the Board will approve the minutes before they are sent out.

Tom moved elimination of the following section from the Secretary's job description: "Summaries of the minutes are to be written, signed 'These minutes have not yet been approved,' and sent out as soon as possible to: all Board members, archivist, *Newsletter* editor, SIG leader Coordinator, next conference manager, *Journal* editors." Seconded by Sandra. PASSED.

5. d) *Awards and Scholarship Committee (Attachment H)*

Rosanne Cook, chair, submitted a request to change the deadlines for applications to August 15, 1996. In addition, the following awards were presented for approval: one Research Assistance Award at \$500; two Scholarship Awards at \$500 each; one Distinguished Research Award at \$100; one scholarship for the Kellogg Institute.

Tom moved approval of August 15, 1996 as the new deadline for applications to the Awards and Scholarship Committee. Seconded by Sandra. PASSED.

Tom moved the awards and scholarship be offered as presented. Seconded by Vince. PASSED.

Sandra noted that the conference raffle made \$1135, not \$1137 as stated. this is still a record and Carol Lyons is to be commended.

6. *Next Conference Call*

Tuesday, August 8, 1995  
11:00 a.m. Eastern Daylight Time

The budget will be the major focus and two hours will be scheduled for this call. Budget changes and recommendations are to be sent to Sandra by July 15 to give her enough turnaround time prior to the meeting. By then requests from CRLA leaders should be in hand as well.

Tom moved adjournment of the meeting at 12:55 p.m. EDT.

These amended minutes were approved August 8, 1995.



BOARD TELECONFERENCE  
MAY 16, 1995  
MINUTES  
ATTACHMENT B  
2 PAGES

READING • LEARNING ASSISTANCE • DEVELOPMENTAL EDUCATION • TUTORIAL SERVICES

## FAX

To: CRLA Board Members

<u>Board Member</u>	<u>FAX Number</u>	<u>Conference Call Phone Number</u>
Tom Gier	(907) 786-4383	(907) 344-2683 (home)
Vince Orlando	(303) 556-2159	(303) 744-2697 (home)
Rosalind Lee	(604) 599-2716	(604) 599-2621 (work)
Sandra Evans	(409) 938-8918	(409) 938-1221 x293 (work)

From: Pat Mulcahy-Ernt (203) 264-1288\*51 (203) 837-8515 (work)

Date: May 15, 1995

Re: Conference Call Agenda Update for Tuesday, May 16, 1995

### Messages:

During the past week I've received a few more additions to the conference call agenda. Please add the following topics and attachments to the agenda.

I look forward to talking to you soon.

Pat

A handwritten signature, likely 'Pat', written in dark ink.

05/15/1995 11:40 2052041200

**ADDITIONS AND ATTACHMENTS  
FOR THE MAY 16, 1995 CRLA CONFERENCE CALL**

- 3 (a) State/Region/Chapter Update (Tom)
    - (1) Update
    - (2) State & Region Requests (Attachments)
  - (b) SIG Update (Pat)
    - (1) New SIGS: Distance Learning; Using Humor
    - (2) Total: 19 SIGS
  - (c) PALS 1995-96 Objectives (Pat) (Attachment)
- 4 (c) (1) Delta Airline Earned Ticket Certificate (Pat) (Attachment)
- 4 (e) JCRL (Pat)
    - (1) Publication Schedule of JCRL
    - (2) Mailing of the Journal
    - (3) Extra Copies of the JCRL
    - (4) JCRL Informational Flier (Attachment)
    - (5) Index
    - (6) Copyright Clearance Center
      - a) Contract
      - b) Processing of Copyrights
    - (7) Executive Editor Position
- 5 (d) CRLA Awards and Scholarship Committee *new item*  
(Attachment from Rosanne Cook)

BOARD TELECONFERENCE  
MAY 16, 1995  
MINUTES  
ATTACHMENT C  
1 PAGE



READING • LEARNING ASSISTANCE • DEVELOPMENTAL EDUCATION • TUTORIAL SERVICES

## MEMO

TO: DR. PATRICIA MULCAHY-ERNT  
CRLA PRESIDENT

FROM: DR. TOM GIER *Tom*  
CRLA COORDINATOR, STATES & REGIONS

DATE: 1 MAY 1995

RE: STATE & REGION REQUESTS

The following are requests from CRLA States & Regions for 1995-96. Please include these requests as an agenda item for the May 16th Board Conference Call. Thanks, Pat.

STATE/REGION	REQUEST(S)	CONFERENCE
ARIZONA	NONE	NOT SURE; MAYBE SPR '96
CALIFORNIA	BOARD MEMBER DISPLAY BOARD	SPRING 1996
HAWAII	NO	NO
IOWA/MISSOURI	BOARD MEMBER DISPLAY BOARD	OCT. 5-6, 1995
[MCLCA (IOWA)]	DISPLAY BOARD (CAROL LYON)	SEPT 27-29, 1995]
OREGON	BOARD MEMBER (GIER)	OCT 20, 1995
PENN/NJ	DISPLAY BOARD CRLA VIDEO/CD ???	MARCH or APRIL 1996
TEXAS	BOARD MEMBER AS AN INSTITUTE LEADER (2-3 HRS) NEED RESPONSE BY 5/30 (SEE ATTACHMENT)	OCT. 26-27, 1995
WASHINGTON	BOARD MEMBER	OCT 1995

BOARD TELE CONFERENCE  
MAY 16, 1995  
MINUTES  
ATTACHMENT D  
2 PAGES



**m e m o r a n d u m**

**to:** Tom Grier, CRLA Director of States and Regions

**from:** Gail Platt, TCRLA Chapter President

**date:** April 19, 1995

Please find attached the Texas Chapter's request for funding for '95-'96. Also, please note that this request has been revised and is not the same as the one I hand-delivered at the CRLA Conference in Tempe—which, by the way, was a great conference! I send my congratulations to you and the entire board on an exceptional program, site, hotel accommodations, etc.

As I indicated to you at the conference, the Texas Chapter will be pleased to receive partial funding of our request, although we would be most delighted to receive full funding. If you desire additional information, please do not hesitate to let me know.

Thank you for your consideration.

**CRLA STATE/REGION FUNDING REQUEST FORM**Name of State/Region TEXAS

**Statement of Purpose for Funding Request** The purpose of this funding request is threefold: (a) to provide partial support for the state newsletter; (b) to support the development of a local brochure for membership recruitment; and (c) to secure assistance in underwriting the travel expenses of a guest speaker to the 1995 CASP (TCRLA and TADE jointly-sponsored conference in Corpus Christ)

**Rationale:** Item a is a request to support the cost of two state newsletters printed annually, one in spring and one in summer/fall. Item b is to support the cost of developing and printing a local brochure to be used in recruiting membership; Item c is a request to fund travel expenses for a guest speaker (one of two keynote speakers to the CASP in fall 1995; every effort will be made to obtain a speaker from the state to keep travel expenses at a minimum).

**Itemize Projected Expenses**

<b>ITEM</b>	<b>AMOUNT</b>
(a) Newsletter (partial funding for two issues)	\$ 500.00
(b) Brochure development/printing	500.00
(c) Speaker travel expenses	500.00
<b>TOTAL</b>	<b>\$ 1,500.00</b>

Please note that this request from Texas CRLA is revised 4-19-95.

**Mailing Address**

Dr. Gail M. Platt, President TCRLA  
South Plains College  
1401 College Avenue  
Levelland, TX 79336  
(806) 894-9611, ext. 240; FAX (806) 894-5274  
home (806) 793-9913 (unlisted; please do not publish)

The budget for CRLA is approved by the Board of Directors each year at the Summer Board meeting. These special funding requests should be submitted to the Coordinator of State/Regions by June 30th to be considered for inclusion in the budget. Requests received after the Summer Board meeting will be evaluated on a "funds available" basis.

Gail M. Platt  
Signature of State Chapter President

**DELTA AIR LINES**  
**MEETING NETWORK**  
GENERAL OFFICES - DEPARTMENT 655  
HARTSFIELD ATLANTA INTERNATIONAL AIRPORT  
ATLANTA, GEORGIA 30320-6001

May 11, 1995

Dr. Patricia Mulcahy-Ernt  
220 West Flat Hill Road  
Southbury, CT 06488

RE: College Reading & Learning Association  
DATE: April 5-9, 1995  
SITE: Phoenix, AZ  
REF NUMBER: XD1695 ETC: 1

Dear Dr. Mulcahy-Ernt:

Thank you for selecting Delta for the recent College Reading & Learning Association meeting. We are pleased to have received a total of 40 round-trip bookings. In accordance with our Agreement, one Delta round-trip domestic coach ticket was earned on the basis of one for every 40 round-trip Delta bookings received. The ticket may be redeemed by using the enclosed Delta Earned Ticket Certificate.

*restricted until?*  
→ The certificate is non-negotiable, has no cash value, and is void if altered in any way. If lost or stolen, it will not be replaced. The certificate may be redeemed for transportation on Delta Air Lines or any Delta Connection Carrier. Please keep in mind that travel is restricted during certain holidays\* and will be valid until the expiration date indicated on the certificate.

We look forward to working with you and your organization on future meetings. Most importantly, Delta appreciates your business. If you have any questions, please do not hesitate to call us at 1-800 241-6108 extension 7843.

DELTA SPECIAL MEETING NETWORK

cc: DMN Auditor  
SMN/ETC95/14582

**\*RESTRICTED HOLIDAYS**

President's Day	- Thursday before through Wednesday after (to/from Florida only)
Easter	- Thursday before through Tuesday after
Thanksgiving	- Tuesday before through Monday after
Christmas	- December 18 - January 4

JCRRL  
JOURNAL OF COLLEGE READING & LEARNING

JoAnn Carter-Wells Ph.D.  
Editor Journal of College Reading & Learning

BOARD TELECONFERENCE  
MAY 16, 1995  
MINUTES  
ATTACHMENT F  
2 PAGES

Place  
1st class  
stamp  
here

JCRRL

JOURNAL OF COLLEGE READING & LEARNING

JoAnn Carter-Wells Ph.D.  
California State University, Fullerton - Reading-EC577  
Fullerton, CA 92634

JCRRL

JOURNAL OF COLLEGE READING & LEARNING

**JCRL****JOURNAL OF COLLEGE READING & LEARNING****EDITOR**JO ANN CARTER-WELLS  
California State  
University, Fullerton**EDITORIAL  
ADVISORY BOARD**KAREN ASKE  
University of Northern IowaBREA ASHMORE  
University of MontanaKATHY CARPENTER  
University of Nebraska at  
KearneyJANE HOPPER  
University of California,  
IrvineKAY M. KINCAID  
University of OklahomaTOM UPTON  
University of Wisconsin-  
St. Cloud

For faculty, administrators, and policymakers, the Journal of College Reading and Learning (JCRL) is a blind refereed journal published by the College Reading and Learning Association. It has been a forum for over twenty-five years for current theory, research, practice, and policy reflecting the voice of professionals dedicated to postsecondary reading and learning.

**▲ Topics**

Topics recently featured in JCRL include:

- research in metacognitive strategies with community college students
- national workforce literacy partnerships and peer tutor training
- international reading and study strategy programs
- policy related to national education goals and professional standards
- assessment of reading practices and attitudes and research portfolios

**▲ Contributor Guidelines**

Potential authors are invited to submit manuscripts limited to 12 to 15 typewritten pages, double spaced throughout, with camera ready tables and figures (as necessary). Consult the *Publication Manual of the American Psychological Association* (4th edition) on matters of organization, documentation, and style. Submit four clearly typed copies and computer disk copy (if possible) using Word or Word for Windows. In addition, submit one cover sheet using the title of the article, and full name, affiliation, address, telephone, fax and e-mail numbers of the author(s). Publication decisions are usually made within 3-4 months after manuscripts are reviewed. For further information contact the editor, JoAnn Carter-Wells, at (714) 773-3357-voice mail or (714) 773-3314-FAX.

**▲ College Reading and Learning Association (CRLA)**

CRLA (formerly named WCRLA) was officially organized in 1967 to meet the problems and challenges which are unique in teaching reading at the post-secondary level. In recent years, CRLA has expanded its programming to include the related areas of learning assistance, study skills, developmental education, and tutorial assistance. CRLA has membership from all regions in the United States, the Canadian provinces and several European and Asian countries. CRLA members give practical application to their research and promote the implementation of innovative strategies to enhance student learning. Many of the articles in JCRL reflect the research, innovative programs, teaching and learning strategies and keynote speeches that are presented at the annual conference.

**SUBSCRIPTION INFORMATION**

The Journal of College Reading and Learning (ISSN 1079-0195) is published semiannually by the College Reading and Learning Association. Annual subscription rates are included in membership dues. Both institutional and individual subscriptions rates are available separate from membership in CRLA. You may order a subscription using the form on this brochure. Single issues dating from 1965 are also available for purchase. For further information, please call JoAnn Carter-Wells at (714) 773-3357.



Please clip and mail

Please enter my one year subscription to JCRL: ☒ Individuals, U.S. \$25.00 ☐ Institutions, U.S. \$30.00

Payment options: ☐ check enclosed ☐ bill me ☐ send information on CRLA Membership ☐ send information on CRLA Conference

Name \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

FAX Number ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

Journal  
Cover

1995

CRLA PROFESSIONAL LIAISON COMMITTEE

1. Develop a directory of speakers from CRLA and other organizations for use of Chapters and Regions.

2. Establish three more liaisons. *→ which?*

3. Regularly submit information about our liaisons, such as profiles, conference dates, etc. to the CRLA Newsletter.

→ 

4. Obtain as many membership lists as possible to add to our mailing database for dissemination of CRLA conference information. *what about sending ours out to other ed associations?*

5. Put PAL fliers in the conference registration packets.

- \*6. Obtain CRLA brochures, extra newsletters and journals for addition to our Road Show. *+ Bad members need these too.*

7. Have a regular working session at the Albuquerque Conference.

8. Sponsor a panel of liaisons at the 1996 Conference to discuss common professional issues (possibly someone from NADE, CRLA, IRA, SIG on Reading Improvement and NCEO). (1)

9. Arrange for an information table at the conference for distribution of literature from our informal liaisons.

TENTATIVE  
1995-96 OBJECTIVES  
OF THE  
CRLA PROFESSIONAL LIAISON COMMITTEE

BOARD TELECONFERENCE  
MAY 16, 1995  
MINUTES  
ATTACHMENT E  
1 PAGE



May 12, 1995

Ms. Patricia Mulcahy-Ernt  
Western Connecticut State University  
Danbury, Connecticut

Dear Patricia,

I am requesting Board approval of several items for the CRLA Awards and Scholarships Committee. ①

One is that the new deadline for applications be August 15, 1996. Proposals would need to be postmarked by that date. We feel that this deadline will give the committee adequate time to evaluate proposals and select winners prior to the CRLA conference in late October of 1996.

We are also requesting approval of one Research Assistance Award at \$500; two Scholarship Awards at \$500 each; and one Distinguished Research Award at \$100. We also recommend that the scholarship for the Kellogg Institute be continued, pending approval of the grant from the Institute. ②

We are pleased to report to the Board a profit of \$1137 on the raffle at the conference. To my knowledge, that is a record amount and Carol Lyon is to be commended for her coordination of that event. ③

Thank you for your consideration.

Sincerely,

Rosanne Cook, Chair  
Awards and Scholarships

RGC:jw